

Michael D. Lyle

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Objective

To work in a dynamic professional environment with a growing organization and utilize my creativity and innovative thinking for benefit of the organization and myself.

Skills

- Basic PC troubleshooting
- Disk Management
- Disk Partitioning
- Excel
- PowerPoint
- Microsoft Word
- JavaScript
- jQuery
- HTML
- CSS
- Dual Boot
- User-Rights and Permissions
- Computer Hardware
- PSD to HTML

Work Experience

Good cents Deli Fresh Subs, St. Charles/O'Fallon, Missouri January 2010 — Present

Team Manager/Delivery Driver

- Provide supervision and oversight of all team members and business operations
- Managed pick-up and delivery orders
- Delegate work, and trained new hires
- Oversee bank operations such as deposits and withdrawals
- Maintain a safe and clean work environment

COLO Railroad Builders, Minooka, Illinois

Sept. 2014 – August 2015

Track Laborer

- Utilized standard hand and power tools including but not limited to spike mauls, sledgehammers, claw bars, track jacks, track wrenches, rail saws, air hammers, and impact wrenches
- Performed daily pre-trip and safety inspections on equipment
- Trained in safety standards and precautions

Pasta House, O'Fallon, Missouri

August 2009 – March 2010

Cook/Dishwasher

- Managed food orders such in a timely manner
- Skilled in food quality
- Maintained a clean and sanitary environment

Education

Ranken Technical College, St. Louis, MO ~ Associates Degree in Information Technology
Anticipated Graduation Date: December 2017